



## Student/Faculty Park Card Temporary Parking Permit Issue

(Please Print)

_____ Student/Faculty Last Name	_____ First Name	_____ M.I.	_____ Date
_____ Street Address			_____ Phone
_____ City/State			_____ Zip Code
_____ School			_____ Clinical Area
_____ Access Card #	_____ Vehicle Make & Color		_____ Tag #

All students and faculty at Brookwood Medical Center are required to have a Brookwood parking permit or decal displayed on their vehicle. Any vehicle not having a Brookwood permit or decal displayed will be subject to a parking violation. Once a student or faculty member has received two or more violations, their vehicle will be immobilized and the individual will be required to pay a fine before the wheel lock will be removed. The Security Department conducts random decal checks at the Employee Parking Deck entrance. During a decal check, any student or faculty member not having a permit or decal displayed on their vehicle will be denied access into the deck.

I understand that the above listed access card is Brookwood property and is to be returned to Security on the last day of clinicals. Only one access card to each student or faculty member and one permit or decal for each vehicle the individual may use upon the premises. All lost or stolen access cards are to be returned to the Academics and Standards office immediately. Replacement access cards due to loss, theft or damage cost \$15.00. Access cards being reported lost or stolen will be deactivated. Students and faculty are not permitted to damage (such as attaching pins, cutting, or adding stickers) to the access card. Those who damage the card will be responsible for paying the \$15.00 charge for replacing the card. Furthermore, I understand that if I should fail to return this access card, Brookwood Medical Center is authorized to bill me for \$15.00 to cover the cost of replacement.

By signing this form, I agree to the above listed conditions and to abide by Brookwood's parking policies and procedures.

\_\_\_\_\_  
Student/Faculty Signature